Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, March 11, 2025

Redwood Academy of Ukiah

1. State Street, Ukiah

# I. Welcome and Opening

The meeting was called to order at 6:02 p.m. by Chairperson Boyce. Board members in attendance:

Sandra Boyce Yes

Rebecca Brown Yes

Rachel Donham Yes

Jay Joseph No

Kip Webb Yes

Elna Gordon, Selah Sawyer, and Caleb Cimmiyotti were present.

# On a first by R. Donham and a second by R. Brown, the Board voted (4-0) to adopt the agenda.

President’s Report ~ Sequoia’s enrollment for next year is currently at 95 returning students with the first enrollment window for new students closing on March 20th. The school will need to add approximately 50 new students. All grades have openings currently. SCA will also continue outreach efforts. The schools will have a booth at the science fair this Saturday. It is Sequoia’s spirit week this week with the Mock Rock on Thursday. SCA has almost finished ELPAC testing and began the ELA CAASPP testing last week. Math CAASPP testing will be next week. Student Success Day is Friday with students out at 12:15. That is also the last day of the quarter. The quarter 3 Honors Assembly will be held on April 16th at 12:45 in the Fine Arts building, and Showcase will be April 23rd. The WASC virtual midterm visit will be held in May for the report on the agenda for approval. The staff has begun the planning process for next year including drafting the schedules and calendars, both of which should be finalized in April.

Secretary/Treasure’s Report ~ Current Budget Report and Cash in the County Treasury Report of 3/4/25 shows current cash of $4,563,029 compared to $4,199,534 posted last year at this time. According to the budget report, the expenses are at appropriate levels for this time of year and in line with the budget with the exception of the 4000 and 5000 series which are under budget. It is expected that the 5000 series will ultimately be on target as larger service contract fees are paid at the end of the year. The 4000 series may be adjusted at estimated actuals if there are not large end of the year materials purchases. Also, the 2000 and 3000 series are also running below target for Redwood. That is largely due to the fact that the coordinator of operations at Redwood retired at the end of last school year and another employee was on leave until December.

The engagement letter from the auditors for the 2024-2025 audit is in the packet for review. The Second Interim Report and revised budget are based on P-2 ADA predictions extrapolated from historic changes from P-1. ADA at both schools is lower than predicted at first interim.

The Governor has proposed 2.43% COLA for next year as well as some one time funding that still needs to be approved in June. The Governor’s office warns that the State budget faces additional risks due to the result of massive wildfires and federal policy changes, which may impact both revenues and expenditures. Schools currently face short and long-term challenges, including risks to the state revenue forecast, reduced ADA due to higher student absence rates, inflationary pressures including pension rate increases, expired one-time funds, and declining enrollment. As such, it has been advised schools should budget conservatively. Therefore, the one-time funding is not included in the budget and only a 1.5% COLA for next year and 1% COLA for the following year have been included. Enrollment numbers are what largely determine the schools’ fiscal outlook.

Quarter three ends this week with a student success day where students can make every effort to boost their quarter grades. It is also Spirit Week this week with Mock Rock on Wednesday. Quarter 4 begins next week. The state testing will resume next week with science and math the week after. The final Demonstration Night of the year will be on April 17th. Redwood 10th graders are going on the annual USS hornet trip, and honors English will take a trip to San Francisco to see a version of Hamlet. The CSF students will visit UC Santa Cruz trip also. At last count Redwood had 112 or 121 students enrolled for next year. The reason for the two different numbers is due to the fact that Redwood may run two 9th grade classes next year. If there are two 9th grade classes next year, the 8 students who are currently on the waiting list would be granted seats. Selah has created a schedule to accommodate the extra 9th grade class. Therefore, RA will need about 20 more students to open at pre-pandemic levels.

Safety and Facilities Report ~ The fire alarm system for the JB has been installed and over February break the floor in Exeter was repaired and the wall in Amherst was built. In addition, some roofing repairs were completed recently. The only larger facilities project left is to complete the remaining roofing repairs, which will be completed in July or August.

##### Consent Items

1. On a first by K. Webb and a second by R. Donham, the Board voted (4-0) to approve the minutes of the regular meeting of January 30, 2024 and the special meetings of January 30, 2023.

##### Regular Meeting—Action Items

* 1. Approval of Budget Revisions--On a first by R. Brown and a second by K. Webb the Board voted (4-0) to approve the 2024-2025 budget revisions for *Sequoia Career Academy* and *Redwood Collegiate Academy*.
  2. Approval of the Second Interim Report-- On a first by R. Donham and a second by R. Brown the Board voted (4-0) to approve the 2024-2025 Second Interim Report for *Sequoia Career Academy* and *Redwood Collegiate Academy*.
  3. Approval of Overnight Trips-- On a first by K. Webb and a second by R. Brown the Board voted (4-0) to approve overnight trips Alameda (USS Hornet) and Avenue of the Giants for *Redwood Collegiate Academy* students.
  4. Approval of Proposition 28 Plans--On a first by R. Donham and a second by R. Brown the Board voted (4-0) to approve the Proposition 28 Plans for *Redwood Collegiate Academy* and *Sequoia Career Academy*.
  5. Approval of the MOUs with UUSD for 2025-2027--On a first by R. Brown and a second by R. Donham the Board voted (4-0) to approve the MOUs *Sequoia Career Academy* for 2025-2027.
  6. Approval of Sequoia Career Academy’s WASC Midterm Report-- On a first by R. Donham and a second by R. Brown the Board voted (4-0) to approve the WASC Midterm Report for *Sequoia Career Academy*.

1. **Board Training** —
   1. The board was directed to spend an hour independently reviewing previous trainings on the school website. Training time 01:00; total year to date is 01:47. The presentations are posted at [www.caredwoods.org](http://www.caredwoods.org) > Governance > Board Training.

# Public Comment For Items Not on the Agenda~ No member of the public requested to speak.

1. **Next Meeting**— The next regular meeting of the Board of Directors is scheduled for Tuesday, May 6, 2025 at 6:00 p.m. on the campus of *Redwood Academy of Ukiah*.
2. **Adjournment**— As acclaimed by the chair, the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Elna Gordon

Secretary

*For the Record:*

Before 6:00 p.m. on Friday, March 7, 2025, this meeting agenda was:

Hand-delivered with back-up to all five board members and both corporate officers and management staff;

Posted in the offices of *Redwood Collegiate Academy* and *Sequoia Career Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Yareli Macias